



Forward Plan January 2020 - April 2020

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
	Borough.								
West Cheltenham Land Assembly	To consider the recommendations	Key Decision	Cabinet	11/02/20	Andrew McKinlay Cabinet Member Development and Safety	Tracey Crews	tracey.crews@cheltenham.gov.uk	Paragraph 3, Schedule 12a, Local Government Act 1972.	
Review of Homeseeker Plus Allocations Policy	To approve changes to the allocations policy.	Key Decision	Cabinet	11/02/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Regulation of Investigatory Powers Act 2000 Directed Surveillance and Covert Human Intelligence Source Policy/Investigatory Powers Act 2016 Acquisition of Communications Data Policy	To consider and approve a revised Regulation of Investigatory Powers Act 2000 Directed Surveillance and Covert Human Intelligence Source Policy To consider and approve the Investigatory Powers Act 2016 Acquisition of Communications Data Policy	Key Decision	Cabinet	11/02/20	Alex Hegenbarth Cabinet Member Corporate Services	Emma Cathcart	emma.cathcart@cheltenham.gov.uk		
Review of Allotment Funding	To consider the recommendations	Key Decision	Cabinet	11/02/20	Chris Coleman Cabinet Member Clean and Green Environment	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Review of Street Trading Policy	To consider the recommendations	Key Decision	Cabinet	11/02/20	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Final Housing Revenue Account (HRA) 2021 - Revised Budget 2020	To consider the recommendations	Key Decision	Cabinet Council	11/02/20 17/02/20	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Final General Fund Revenue and Capital budget proposals 2021	To consider the recommendations	Key Decision	Cabinet Council	11/02/20 17/02/20	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Quarterly Budget Monitoring Report October 2019 -	To note the report.	Non Key Decision	Cabinet	11/02/20	Rowena Hay Cabinet Member Finance	Andrew Knott	andrew.knott@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
December 2020									
Review of Sexual Entertainment Venue Licensing Policy	To consider the recommendations	Key Decision	Cabinet Council	11/02/20 23/03/20	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk louis.krog@cheltenham.gov.uk		
Update to the Constitution	To consider the recommendations	Non Key Decision	Council	17/02/20	Alex Hegenbarth Cabinet Member Corporate Services	Beverly Thomas	beverly.thomas@cheltenham.gov.uk		
Adopting the International Holocaust Remembrance Alliance (IHRA) Working Definition of Antisemitism	To consider the recommendations	Non Key Decision	Council	17/02/20	Steve Jordan Leader of the Council	Louise Forey	Louise.Forey@cheltenham.gov.uk		
Appointment of Mayor-elect and Deputy Mayor	To consider the recommendations	Non Key Decision	Council	17/02/20	Cabinet Member Clean and Green Environment	Tim Atkins	tim.atkins@cheltenham.gov.uk		
Treasury Management, Capital and Annual Investment Strategies	To consider the recommendations	Key Decision	Cabinet Council	03/03/20 23/03/20	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Social value policy	To consider the recommendations	Non Key Decision	Cabinet	03/03/20	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	Richard.Gibson@cheltenham.gov.uk		
Cyber Central Procurement/Route to market	To consider the recommendations	Key Decision	Cabinet	03/03/20	Andrew McKinlay Cabinet Member Development and Safety	Tim Atkins	tim.atkins@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
Development of Various Garage Sites	To approve the pipeline of delivery of affordable housing across a number of garage sites.	Key Decision	Cabinet	03/03/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
CBH Management Agreement	To endorse the changes to the CBH agreement on housing management and other services.	Key Decision	Cabinet	03/03/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Approval of the	Review the	Key Decision			Flo Clucas	Tracey Crews	tracey.crews@chelte		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Interim Events Strategy for Cheltenham	recommendations to allow Cheltenham to improve the events offering, management and infrastructure.		Cabinet	03/03/20	Cabinet Member Healthy Lifestyles		nham.gov.uk		
Gloucestershire Local Transport Plan Review	To agree Cheltenham's response to the draft for consultation	Key Decision	Cabinet	03/03/20	Andrew McKinlay Cabinet Member Development and Safety	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Business Rate Reliefs	To consider the recommendations	Key Decision	Cabinet	03/03/20	Rowena Hay Cabinet Member Finance	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Acquisition of Monkscroft School site	To consider the recommendations	Key Decision	Cabinet	03/03/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Dominic Stead	dominic.stead@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
Council Diary September 2020 - August 2021	To approve the proposed council diary for September 2020-August 2021.	Non Key Decision	Council	23/03/20	Alex Hegenbarth Cabinet Member Corporate Services	Beverly Thomas	Beverly.Thomas@cheltenham.gov.uk		
Cheltenham Plan - Adoption Report	To consider the recommendations	Key Decision	Council	23/03/20	Steve Jordan Leader of the Council	John Rowley	john.rowley@cheltenham.gov.uk		
West Cheltenham Cyber Central garden community Supplementary Planning Document	To approve the West Cheltenham Cyber Central Garden Community Supplementary Planning Document	Key Decision	Council	22/04/20	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		